

May

- 5/5: FY26 DMO Plan, copy of Bylaws, copy of motion approving Plan, and signed Certificate of Compliance are due in ServiceNow platform.
- 5/6 - 5/7: Destination MT reviews and readies for TAC review.
- 5/8 – 5/19: TAC reviews and submits comments.
- 5/20 – 5/21: TAC comments are viewable to the DMOs. Necessary updates are made.
- 5/22: 1st call with TAC Marketing Committee to review and recommend approvals of DMO plans. Plans not recommended for approval during this call will make recommended changes by Committee prior to 5/29 Committee call.
- 5/23 – 5/28: DMOs make changes to any Plan not recommended for approval during call.



June

- 5/29: 2nd call with TAC Marketing Committee to review and recommend approvals to revised DMO plans. *If not approved during this call, the plan will not be approved during the full TAC meeting June 3 – 4.*
- 5/30 – 6/2: Destination MT prepares and distributes documentation for TAC meeting.
- 6/3 – 6/4: TAC Meeting: DMOs present FY26 Plan summaries for TAC full board approval.
- Letter of Intent and Plan approval letters to DMOs prepared and distributed by Destination MT on behalf of the TAC Chair

**June -
July**

- Destination MT prepares the FY26 annual contract for signature. Contract must be signed and returned by authorized representative prior to any FY26 funds being sent.
- Current Certificate of Liability Insurance/Endorsement must be on file at Destination MT or submitted with Plan.
- Destination MT uploads approved FY26 DMO plans to the [Commerce](#) website.

