# Designation of Depository

## Section 1 – Completed by CDBG Grant Recipient

The (1) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name, address and zip code of grant recipient’s bank

has been designated as the depository for all funds to be received from the Montana Department of Commerce resulting from CDBG contract number (2) **MT-CDBG-\_\_\_\_\_\_\_\_\_\_\_** for deposit to a non-interest bearing account.

(3) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (4) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Account name/number Name of grant recipient

(5) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (6) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address Signature of CEO

(7) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (8) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title of CEO Date

## Section II – Completed by Bank

The account identified in Section I has been established with this bank. All necessary documentation, including a power of attorney where necessary, is on file, which will legally enable this depository to receive state warrants from the State Auditor’s Office for deposit to:

(9) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Account name and/or number

(10) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

American Bankers Association routing number for electronic deposit

(11) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (12) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of bank Address where checks should be mailed

(13) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (14) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of authorized bank officer Title of authorized bank officer

(15) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date

## Instructions for Designation of Depository Form

(1) Enter the name, address and zip code of depository (bank) designated to receive federal funds.

(2) Enter the entire CDBG contract number.

(3) Enter the non-interest bearing bank account number where CDBG funds are to be deposited.

(4) Enter the name of the CDBG grant recipient: (City or Town of \_\_\_\_\_\_\_\_\_, or\_\_\_\_\_\_\_\_ County).

(5) Enter the complete mailing address of the CDBG recipient/grantee.

(6). Enter the signature of the chief elected officer or executive officer of the CDBG grantee.

(7) Enter the title of the CEO or executive officer for the CDBG recipient.

(8) Enter the date the form was signed by the CEO or executive officer of the CDBG recipient.

(9) Enter the same account number as in number three above.

(10) Enter the American Bankers Association routing number if you are planning to utilize electronic deposit for CDBG funds.

(11) Enter the same name of the depository (bank) as in number one above.

(12) Enter the same address and zip code of the bank where CDBG funds will be sent, as in number one above.

(13) Enter the signature of the authorized bank officer.

(14) Enter the title of the authorized bank officer for the depository bank.

(15) Enter the date the form was signed by the authorized bank officer.