

STATE OF MONTANA
DEPARTMENT OF COMMERCE
MONTANA COAL BOARD
September 22, 2017 – Hardin, Montana
BOARD MEETING

John Williams (Chair), Colstrip – Impact Area
Sidney Fitzpatrick, Hardin– Impact Area
Marianne Roose, Eureka – other
Vacant – Attorney

Veronica Small-Eastman, Lodge Grass - Education
Tim Schaff, Roundup – Education
Shawn Fredrickson, Butte – other

Notice of Public Meeting

September 21, 2017: The Board will gather informally for a tour and BBQ dinner at 5:30 pm Thursday evening at Heritage Acres (200 North Mitchell, Hardin, MT). Members of the public are also invited to attend the tour and dinner.

September 22, 2017: The Board will hold a quarterly meeting at 8:30 am, Friday, September 22, 2017, at Big Horn County Historical Society (1163 3rd Street East) in Hardin, MT. For more information or to request reasonable accommodations for a disability, please contact CDD staff at (406) 841-2770 or at DOCCB@mt.gov before the meeting.

Agenda:

1. Call to order
2. Roll call
3. Opportunity for public comment
4. Department of Commerce Orientation Updates
5. Approval of minutes (June 21 and June 22, 2017)
6. Budget and Project Updates
 - Correspondence
7. New Business

New Applications:

*Please note that as the Board reviews the following applications, action in the form of an environmental determination may be made by the Board.

No.	Applicant	Project	Amount requested
0832	MSU Billings	Yellowstone Science & Allied Health Bldg Renovation	\$500,000.00
0833	Musselshell County	Purchase of Road Grader	\$269,750.00
0834	Golden Valley County	Jaws of Life Purchase	\$27,363.00
0835	Big Sky Economic Dev	Coulson Park Master Plan	\$10,000.00
0836	Rosebud County	Sheriff's Office Equipment and Upgrades	\$188,000.00
0837	Town of Broadus	Powder River First Responders Capnography Machine	\$6,100.00
0838	Town of Roundup	Public Works Department End Dump Purchase	\$67,309.00
0839	City of Colstrip	Economic Diversification Strategy Implementation	\$175,000.00
0840	City of Forsyth	Fire Truck Purchase	\$184,000.00
Total Funds Requested:			\$ 1,427,522.00

8. Old Business
9. Opportunity for public comment
10. Board Matters
11. Adjourn

Montana Coal Board
Draft Meeting Minutes
June 22, 2017
Hampton Inn, Billings, MT

Board Members Present

Chairman John Williams, Vice-Chair Sidney Fitzpatrick, Veronica Small-Eastman, Shawn Fredrickson, Tim Schaff, and Marianne Roose.

Montana Department of Commerce Staff Present

Jennifer Olson, Division Administrator, A.C. Rothenbuecher, Grants Bureau Chief, Anne Pichette, Administrative Officer, and Amy Peck, Administrative Assistant.

Public Present

Jim Atchison	SEMDC
Bill Hodges	Big Horn Hospital Association
Chad Hanson	Great West Engineering
Sandra Jones	City of Roundup
David Picchioni	City of Roundup
Sheri Bemert	Northern Cheyenne Utilities
Katy Easton	Big Sky Economic Development
Doris Limberkand	Northern Cheyenne Utilities
Kristi Gatrell	Big Horn Hospital Association
Joe Purcell	Big Horn Hospital Association
Bobby Weasel Bear	Northern Cheyenne Utilities Commission
Jody Williams	Rosebud County Planning Board
Robert Goffena	Musselshell County Commission
Duane Ankney	Senate District #20
Becky Bey	KLJ Engineering
Bryan Vanderloos	KLJ Engineering
Russell Dill	City of Hardin
Jack Lane	City of Hardin
Daniele O'Banion	BHCA
Sue Taylor	Beartooth Resource Conservation and Development
Ken Holmlund	Representative
Chad Fenner	Big Horn County
Greg Benjamin	Stahly Engineering and Associates
Geraldine Custer	
Doug Martens	Rosebud County Commission
Robert Lee	Rosebud County Commission
Dave Liggett	
Dianne Lehm	Big Sky Economic Development Association
Ed Joiner	Rosebud County Commission
Joe Novasio	Coal Miner
George Real Bird III	Big Horn County Commission
Kathie Bailey	Snowy Mountain Development Corporation
Rae Peppers	Lame Deer Public Schools
Gerald Chouinard	Lame Deer Public Schools
Craig Canfield	KLJ Engineering

Montana Coal Board
Draft Meeting Minutes
June 22, 2017
Hampton Inn, Billings, MT

Public Present Continued

Tanya Camacho	Northern Cheyenne Utilities Commission
Thomas Stockert	Musselshell County Road Department
Kelsey Torske, RN	Hardin School District
Doug Phair	Miles City Airport Commission

Welcome – Call to order

Chairman Williams called to order the meeting of the Montana Coal Board at 8:37 a.m.

Roll call

Ms. Pichette called the roll for board members. The following board members were present: Chairman Williams, Vice-Chair Sidney Fitzpatrick, Shawn Fredrickson, Marianne Roose, Veronica Small-Eastman and Tim Schaff.

Opportunity for Public Comment

- Katy Easton – Big Sky Economic Development, commented that the International Economic Council approached BSED about hosting an economic course for coal impacted areas to be held in September in Billings. Also presented their Executive Summary for coal impacted communities. (handouts were provided)
- Sue Taylor – Beartooth Resource Conservation and Development, thank you to our active partners that worked on this study and summary as talked about by Katy Easton.
- Bill Hodges – Big Horn County Hospital Association, provided project updates. Boilers are being installed and will take 6 weeks to complete. Elevators are still in bidding. Invited the Board to hold the next meeting in Big Horn County.
- Dennis Gherke – Hardin Public Schools, thanked the Board and the Legislators for the award to re-surface the track; work starts in May of 2018.
- Jim Atchison – SEMDC, invited the Board to the 14th Annual Energy Open golf tournament. Updates on the Diversification Study were provided where six major goals were identified as well as providing the Economic Needs List and the Executive Summary mentioned by Katy Easton. (handouts were provided)
- Kathie Bailey – Snowy Mountain Development Corporation, provided an update for a number of contracts; #0781 for the Social Services building, an RFQ was utilized and a new Architect was procured, the building is being assessed for hazardous materials along with a bid for clean-up. #0805 Fattig Creek Road currently sits in the Federal Highway Administration timeline and unsure when construction might begin, an extension may be required to the Coal Board award. #0804 for Musselshell Co road equipment has one piece of equipment already purchased and in the bid process for the other piece due to the funding from the last biennium. The Roundup Memorial Hospital award for equipment is now out for bids. Thank you for all the assistance provided to these communities. She asked that the Board re-look at the Environmental Review process as this was the first time a piece of equipment was deemed incomplete because of the lack of an environmental review.

Montana Coal Board
Draft Meeting Minutes
June 22, 2017
Hampton Inn, Billings, MT

- Joe Novasio - Coal Miner, thanked the Board for all the work they do for coal impacted areas and reminded all that a miner was recently lost in Colstrip.
- Senator Ankney – thanked the Board for all their hard work.

Approval of Minutes (March 23, 2017)

- Chairman Williams called for discussion from the Board regarding the minutes and any comments from the public. No comments were made.

Action by the Board: Mr. Schaff made a motion to approved the minutes. Ms. Roose seconded. Motion passed.

Budget & Financial Report

Ms. Olson provided a review on the 2019 Biennial Coal Impact Area Report; the report was updated and the area was modified to reflect the information gathered in the analysis. The report was provided during the meeting and also online.

Chairman Williams informed those in attendance that the report was reviewed at the Board Orientation meeting held the day before. He reiterated that all communities must still meet the statutory criteria for award.

No public comments provided.

Action by the Board: Mr. Schaff made a motion to adopt the 2019 Biennial Coal Impact Area Report. Ms. Roose seconded. Motion passed.

	<u>Direct</u>
Funds available for 2019 Biennia:	\$6,822,204

2018 Fiscal Year (July '17 – June '18)

- | | |
|--|--------------------|
| • Funds appropriated for FY 2018: | \$3,403,336 |
| • Coal Board funds awarded during FY 2018: | \$0 |
| • Revenue | \$0 |
| • Balance of available FY 2018 funds: | <u>\$3,403,336</u> |

2019 Fiscal Year (July '18 – June '19)

- | | |
|--|--------------------|
| • Funds appropriated for FY 2019: | \$3,418,868 |
| • Coal Board funds awarded during FY 2019: | \$0 |
| • Revenue | \$0 |
| • Balance of available funds to award: | <u>\$3,418,868</u> |

Total awarded:	\$0
Total Revenue	\$0
Total available:	\$6,822,204

Montana Coal Board
Draft Meeting Minutes
June 22, 2017
Hampton Inn, Billings, MT

Ms. Olson reviewed the previous biennium budget and that all monies awarded including the contingency funds that will be under contracted due to passage of House Bill 3. Some funds have been recaptured due to a project #0788 Crow Tribe Arbor returning \$38,683. If the Board does not award any projects today, those funds will be returned to the Coal Natural Resource Account. If awards are made, the recaptured funds will be awarded first from the 2017 biennium before using 2019 biennium funding.

Project Updates

- Number of projects awarded since the beginning of the 2017 Biennia: 38
- There are currently 22 open contracts; 12 are closed; 4 are pending contracts.
- Ms. Pichette read the letter from the Crow Tribe regarding the return of funds from #0788. Also, a request for extension from Savage 2M Sewer District was read requesting to extend their contract #0743. The requested date is June 30, 2018.

Action by the Board: Ms. Roose made a motion to extend the contract. Mr. Schaff seconded. Motion passed.

- Jim Atchison – SEMDC, alerted the Board that there will be unused funds returned from the Diversification Strategy grant, approximately \$11,750. There is no letter today but wanted the Board to be aware so that those funds can be used.
- Ms. Olson – requested the amount as soon as possible so that those funds can be added back to the funding available to be allocated by June 30, 2017.

New Business

Application #0820 City of Hardin – Hardin High School Pavement Restoration \$487,805

- The applicant is requesting \$487,805 to complete the street restoration near and around Hardin High School.
- Ms. Pichette – the applicant has completed the Environmental Review process. (handouts were provided)
- Jack Lane – Mayor, City of Hardin, spoke his appreciation for the opportunity to present the application. The City is increasingly desperate as this is a very heavily used road. Increasing public comments about the potholes have been received indicating the needed assistance from the Board.
- Russell Dill – City of Hardin, to follow up regarding public notification, hearings information is posted throughout the communities.
- **Questions and comments from the Board** – this is a very large request; local effort is minimal which is statutorily required. Is this a priority within the community with such small local effort? Will the school be assisting?
- Dennis Gherke – Superintendent for Hardin Schools, the City came to school board but the direction of the Board at that time was that it was a city street and voted not to assist. There are plans to approach the Board again but there are budget challenges due to a decrease in coal proceeds. The Board has written a letter of support for this project. It is the first area visitors

Montana Coal Board
Draft Meeting Minutes
June 22, 2017
Hampton Inn, Billings, MT

notice as it is right in front of the main entrance. The buses now use a different area for drop-off and pick-up.

- Chad Fenner – Big Horn County Commission, Big Horn County lost 6 million tons of coal this past year which has impacted funds.
- Jack Lane, Mayor, Hardin is not a rich community. The appearance of a minimal contribution is not minimal to the community. The School Board does support the road restoration but did not think they could provide money to the municipality.
- **Questions and comments from the Board** – Encouraged the City to partner with the School District a year ago on this project and there still is no money from the school board and the City doesn't want to raise mills to help with the project. What is in reserve for funding for schools?
- Dennis Gherke – Most reserves are at 10% which is the maximum.
- Jack Lane – the City is maxed out and would appreciate any help the Coal Board can provide.

Action by the Board: Ms. Small-Eastman made a motion to award $\frac{1}{4}$ of the request for \$121,951.25. Mr. Fredrickson seconded. Motion passed.

Action by the Board: Vice-Chair Fitzpatrick made a substitution motion to amend the award to $\frac{1}{2}$ of the request for \$243,903. Mr. Fredrickson seconded. The Board notes that the applicant completed the Environmental Review with the information presented and handed out today. Motion passed.

Application #0821 Hardin Public Schools – Hardin Schools Facilities Assessment **\$37,800**

- The applicant is requesting \$37,800 to hire a professional architect/engineering firm to assist in development and completion of a Facilities and Education Feasibility Assessment of the District's buildings.
- Dennis Gherke – Superintendent, Hardin Schools, this is very reasonable for a facilities study and will be used to jump start the Capital Improvements Plan study which has a committee already formed.

Action by the Board: Ms. Roose made a motion to fully fund the request. Mr. Schaff seconded. Motion passed.

Application #0822 Rosebud County – Hospital Roof Replacement **\$100,000**

- The applicant is requesting funds to complete the roof replacement along with gutters, downspouts, rooftop steel access ladders and roof hatch guard rails.
- Robert Lee – Rosebud County Commission, the bid came in lower so the request has been lowered from \$200,000 to \$100,000. The County has been very supportive of the Hospital and has voted a \$450 million mill levy to support the nursing home.
- **Questions and comments from the Board** – Does the County own the facilities? What is the debt for Healthcare?
- Robert Lee – yes, the County owns the facilities and is approximately \$2 million in debt. Also, meeting minutes and notices will be provided for Environmental Review purposes.

Montana Coal Board
Draft Meeting Minutes
June 22, 2017
Hampton Inn, Billings, MT

Action by the Board: Mr. Schaff made a motion to fully fund the request. Vice-Chair Fitzpatrick seconded. Motion passed.

Application #0823 Big Horn Hosp. Assn. – Heritage Acres Reno/Equipment Replacement \$252,000

- The applicant is requesting funds to complete the renovation and equipment replacement at Heritage Acres.
- Ms. Pichette – additional information was handed to the Board that was received from the applicant after binders had been mailed to the members. (handouts were provided)
- Bill Hodges – Big Horn Hospital Association Director, equipment is for monitoring the elderly residents. The biggest challenge is meeting their ever-changing needs which can happen daily. The goal is to keep a home atmosphere and the equipment is critical as staff cannot be everywhere all the time.

Action by the Board: Ms. Small-Eastman made a motion to fully fund the request. Mr. Fredrickson seconded. The Board indicated that this project is exempt from Environmental Review. Motion passed.

Application #0824 Town of Hysham – PER for Wastewater System \$16,000

- The applicant is requesting funds to complete a PER for the wastewater system.
- Bob Gallen – Town of Hysham, thanked the Board for previous awards for the storage tank and water project. The Town took on debt with Rural Development, refinanced with State Revolving Funds, and received TSEP funds for that project. There are no more funds available to address the wastewater system issues which are significant as coal production is down so revenue is down as well. The Town has committed \$5000 towards the PER. TSEP funds will again be applied for. (handouts were provided)
- Jim Atchison – SEMDC, this project is on the Infrastructure Needs List handed out earlier.
- Senator Ankney – Treasure County has met the qualifications for this project as they are in the midst of coal country.

Action by the Board: Ms. Roose made a motion to fully fund the request. Vice-Chair Fitzpatrick seconded. The Board indicated that this project is exempt from Environmental Review. Motion passed.

Application #0825 Lame Deer Public Schools – School Housing Purchase \$200,000

- The applicant is requesting funds to complete the purchase of four modulars that contain studio living quarters and, repairs to school housing.
- Rae Peppers – Representative HD 41, addressed Staff concerns to the application. These units will be replacing some units already in place which can reduce the application request for funds by \$66,000. An Environmental Assessment Public Hearing will occur on June 29, 2017, the comments deadline will be July 13th. (handouts were provided)
- **Questions and comments from the Board** – the current housing will be removed? This will reduce soil disruption?

Montana Coal Board
Draft Meeting Minutes
June 22, 2017
Hampton Inn, Billings, MT

- Rae Peppers – yes, the homes that are unrepairable will be removed and replaced reducing the soil disruption.

Action by the Board: Mr. Schaff made a motion to fund \$120,000. Ms. Roose seconded. The Board indicated that this project is exempt from Environmental Review. Motion passed.

Application #0826 Big Horn County – Belly Dump and Grader Replacement **\$205,000**

- The applicant is requesting funds to complete the replacement of a belly dump and grader.
- Chad Fenner – Big Horn County Commission, there are many miles of roads in this county so this request is greatly needed.
- Matt Redden – Big Horn County Road Department, thanked the Board for previous awards. With so many miles of gravel roads, equipment gets beat up badly. Graders lose much value beyond 10 years, the current equipment is over 20 years old. The Department is trying to be proactive.

Action by the Board: Ms. Small-Eastman made a motion to fully fund the request. Mr. Fredrickson seconded. The Board indicated that this project is exempt from Environmental Review. Motion passed.

Application #0827 Big Horn County – Two Ambulances Replacement **\$131,000**

- The applicant is requesting funds to complete the replacement of 2 ambulances for the county.
- Chad Fenner – Big Horn County Commission, the services provided by the County is one of the best in the state. As a Board, cuts to the budget have been looked at but these services cannot be cut.
- Daniele O’Banion – Director, Big Horn County Ambulance, for the first time in 17 years, the Ambulance service is facing a deficit. Currently rotating 7 ambulances to try to prolong their service by changing chassis and body as needed.

Action by the Board: Mr. Fredrickson made a motion to fully fund the request. Ms. Small-Eastman seconded. The Board indicated that this project is exempt from Environmental Review. Motion passed.

Application #0828 Hardin Public Schools – AED Units Purchase and Training **\$8,250**

- The applicant is requesting funds to purchase devices for each one of the K-12 schools and train up to five staff members per school.
- Kelsey Torske – RN, Hardin School District, the concern for the lack of AED’s needed to be addressed as there are currently only 3 devices. Superintendent Gherke and the school board have agreed to staff training through the County and will be receiving the American Heart Association certification.
- **Questions and comments from the Board** – have other avenues of funding been sought?
- Kelsey Torske – a submittal to Town Pump Charitable Foundation funding was denied. Other types of funding looked at had no funds available.

Action by the Board: Ms. Small-Eastman made a motion to fund the request at \$9700. Vice-Chair Fitzpatrick seconded.

Montana Coal Board
Draft Meeting Minutes
June 22, 2017
Hampton Inn, Billings, MT

Action by the Board: Vice-Chair Fitzpatrick made a substitute motion to fully fund the request. Ms. Roose seconded. The Board indicated that this project is exempt from Environmental Review. Motion passed.

Application #0829 Musselshell County – End Dump Truck Purchase **\$114,000**

- The applicant is requesting funds to replace an end dump truck for the County Road Department.
- Tom Stockert – Musselshell County Road Department, thanked the Board for previous awards.
- Kathie Bailey – SMDC, the public had an opportunity to weigh in on this purchase so the project should be exempt for the Environmental Review process.
- Bob Goffena – Musselshell County Commission, the information regarding the Environmental Review process at the Orientation meeting was so helpful. The request to purchase the truck with included in the May 8th meeting giving the public ample time to comment which completes the requirement for the Environmental Review process.
- Tom Stockert – currently have only 2 snow removal pieces of equipment. If one goes down, this would be detrimental.
- Senator Ankney – the miles of roads within this county makes this a wise and necessary purchase.

Action by the Board: Ms. Roose made a motion to fully fund the request. Vice-Chair Fitzpatrick seconded. The Board indicated that this project is exempt from Environmental Review. Motion passed.

Application #0830 No Cheyenne Utilities Commission – Water/Wastewater Equipment **\$340,712**

- The applicant is requesting funds to purchase water and wastewater equipment to improve reliability and performance.
- Ed Joiner – Rosebud County Commission, thanked the Board for the award for the Thrift Store. The Northern Cheyenne tribe does not contribute to the commission. This is a very low-income area serving 750 households over a large area. There has been no funding for improvements and maintenance is done as it can be. This purchase will save the Commission money over the years.
- Sheri Bemert – Director, NCUC, expressed her concern with the lack of equipment when she became director. The shoestring budget eliminates the ability to train and maintain staff. Approached the Tribe about raising rates so that Federal funding can be applied for. An updated Capital Inventory list was provided to the Board. (handouts were provided)
- **Questions and comments from the Board** – the limitations placed on the Commission makes the Director’s job more challenging. These limitations cost the residents so much funding in other grant money. The current Target Rates prevent many opportunities. Is this a replacement truck and backhoe? You currently do not have a panel truck? Is it possible to prioritize these purchases for this board?

Montana Coal Board
Draft Meeting Minutes
June 22, 2017
Hampton Inn, Billings, MT

- Ms. Olson – other CDD and State programs have been reviewed that can potentially help with infrastructure needs.
- Sheri Bemert – currently have one reliable truck but really need two and there is no panel truck at all.
- Sheldon King – Northern Cheyenne Tribal Council, the Council fully supports the Commission in their efforts and understands the large undertaking by Ms. Bemert. The Council will be addressing to the residents all the reasons for needing to raise rates.
- Senator Ankney – suggested that the Coal Board, Community Development Division and the Tribal Council arrange to be at the next council meeting to help with discussion of Target Rates.

Action by the Board: Ms. Small-Eastman made a motion to fully fund the request. Mr. Schaff seconded.

Action by the Board: Vice-Chair Fitzpatrick made a substitute motion to fund \$170,356. Ms. Roose seconded. The Board indicated that this project is exempt from Environmental Review. Motion passed.

Application #0831 City of Miles City - Airport PER & Snow Removal Equipment Purchase \$43,900

- The applicant is requesting funds to complete a PER and to purchase snow removal equipment.
- Julie Emmons – SEMDC, this would be Phase II of the CIP plan for the airport. There has been no public meeting as needed for the Environmental Review process but ask for an exclusion as this is a planning document and equipment purchase. Support letters were provided to the Board. (handouts provided)
- Craig Canfield – Engineer, KLJ, provided background on the project and what the grant would cover as well as what Phase I completed. Planning is key to receiving further funding. The FAA has placed the Miles City Airport into the 2020 funding.
- Doug Phair – Chairman, Airport Commission, thanked the Board for the funds for the 2015 project which the airport would not have been able to finance on their own. He reviewed the ways in which the airport serves the community and the economic impact on the community.
- Jim Atchison – SEMDC, this airport is a major factor for the Bureau of Land Management for firefighting. Colstrip is currently in Overhaul and Miles City houses three buses of workers for this work. Miles City is mentioned in the CEDS document and the Infrastructure Needs List.
- Representative Holmlund – fully supports this application.
- Representative Custer – fully supports this application as well as Hysham and Rosebud County applications.

Action by the Board: Mr. Schaaf made a motion to fully fund this request. Vice-Chair Fitzpatrick seconded. The Board indicated that this project is exempt from Environmental Review. Motion passed.

Old Business

Application #0806 Musselshell County – Asphalt Zipper Rental, previously tabled

Action by the Board: Mr. Schaff made a motion to remove this application from the table. Ms. Roose seconded. Motion passed.

- This application was withdrawn.

Montana Coal Board
Draft Meeting Minutes
June 22, 2017
Hampton Inn, Billings, MT

Application #0819 City of Roundup – Water Main Extension, previously tabled

Action by the Board: Mr. Schaff made a motion to remove this application from the table. Mr. Fredrickson seconded. Motion passed.

- Ms. Pichette – provided updates to the Board since this application was previously heard before the Board in March 2017.
- Sandra Jones – Mayor, City of Roundup, thanked the Board for previous assistance for Phase IV of the entire project. This award would allow for tying the water lines into the school. The City is considering an implementation or city resource fee. Provided letters of support. (handouts were provided)
- Chad Hansen – Great West Engineering, provided an update on the project.
- Kathie Bailey – SMDC, Roundup has been working on this project for years. The improvement in quality of water is changing the health of the community.
- Senator Ankney – fully supports this application.
- Bob Goffena – Musselshell County Commission, proud of the City Council and Mayor for the improvements to the community.

Action by the Board: Vice-Chair made a motion to fully fund this request. Mr. Schaff seconded. Motion passed.

Board Matters

- Chairman Williams – the Board has been invited to have the next meeting in Big Horn County with the potential for a coal mine tour. The tour would be September 20, 2017 with the meeting held the next day, September 21, 2017 in Hardin.
- Ms. Rothenbuecher – staff will provide a webinar on the Environmental Review process at a future date to be determined.
- Kathie Bailey – requested that the application be changed to reflect what is required by an applicant for the Environmental Review process.
- Jim Atchison – SEMDC, publicly thanked Representative Holmlund for leading the charge in HB209 and for getting the much-needed funding.
- Many thanks were expressed by a number of attendees.

Adjournment

With no other business, the meeting was adjourned by Chairman Williams at 2:50 p.m. The next meeting is scheduled for September 20 and 21, 2017 in Hardin, Montana.

NOTE: Following the meeting, Board members modified the meeting date to September 22, 2017 to accommodate the public and any Board members who may be attending MACo.

John Williams, Board Chair

Montana Coal Board
Draft Orientation Meeting Minutes
June 21, 2017
Hampton Inn, Billings, MT

Board Members Present

Chairman John Williams, Vice-Chair Sidney Fitzpatrick, Shawn Fredrickson, Veronica Small-Eastman, Tim Schaff, and Marianne Roose.

Montana Department of Commerce Staff Present

Jennifer Olson, Division Administrator, A.C. Rothenbuecher, Grants Bureau Chief, Anne Pichette, Administrative Officer, and Amy Peck, Administrative Assistant.

Public Present

Robert Goffena	Musselshell County Commission
George Real Bird III	Big Horn County Commission
Kathie Bailey	Snowy Mountain Development Corporation

Welcome – Call to order

Chairman Williams called to order the meeting of the Montana Coal Board at 8:31 a.m.

Roll call

Ms. Olson called the roll for board members. The following board members were present: Chairman Williams, Vice-Chair Fitzpatrick, Shawn Fredrickson, Marianne Roose, Veronica Small-Eastman, and Tim Schaff.

Opportunity for Public Comment

- Bob Goffena – Musselshell County Commission, thanked the Board for all their work. He requested the Board modify the requirement for the Environmental Review process.
- Chairman Williams – this process will be discussed in the day's proceedings so that all have a better understanding of the requirement.

Introductions

- Board introductions were made.
- Ms. Olson – Division Administrator, Community Development Division, provided a brief overview of the Division, the staff, introduced A. C. Rothenbuecher as the new Grants Bureau Chief, and introduced Todd Jackson from the Housing Division as the public relations assistant who will facilitate better public access through webinars, video conferencing, and press releases.

Orientation Binder Review

- Movie: Against the Darkness
- Overview of Coal Board
- Community Development Division Organizational Chart and Coal Board Precs
- Open Meeting Laws Presentation
- Environmental Review for Grant Projects Presentation
 - Ms. Olson noted that it is the hope of the Division to have a program administrative manual that will help explain the process for applicants within a year.
- Coal Board Impact Area
 - During the review of the Impact Area Report, Carter County now qualifies because of a change to the school district boundaries.

Action by the Board: Mr. Schaff made a motion to add discussion of the Impact Area Report to the agenda for tomorrow's quarterly meeting. Vice-Chair Fitzpatrick seconded. Motion passed.

- Pertinent Montana Code Annotated Statutes
- Charts
 - Coal Board Funding by Biennia
 - Application Process Flowchart

Montana Coal Board
Draft Orientation Meeting Minutes
June 21, 2017
Hampton Inn, Billings, MT

- Robert's Rules of Order
- Application Example
- Travel Expense Information
- Historical Record of Coal Board Grants
- Department of Commerce Contacts

Other Comments/Questions

- The scheduling for the quarterly meetings will continue as before; the third Thursday of the third month of each quarter.

Adjournment

With no other business, the meeting was adjourned by Chairman Williams at 4:29 p.m.

John Williams, Board Chair



MILES CITY AIRPORT *FRANK WILEY FIELD*



17 So. 8th St. PO Box 910
Miles City, Montana 59301

Phone: 406.234.1296
FAX: 406.234.3668

RECEIVED

JUN 26 2017

Centralized Services Div.

Mr. John Williams, Chairman
Members of the Montana Coal Board
Montana Coal Board
301 South Park Avenue
Helena, MT 59301

Mr. Williams,

On behalf of the Miles City Airport Commission and the City of Miles City, we would like to thank the Coal Board for granting the funds to complete the 2nd phase of our runway rebuilding project at Frank Wiley Field. The Coal Board funds have been an instrumental and essential part of funding this rather large project for the Miles City Airport. Without this grant and past support from the Coal Board, I am not sure we would have been able to start this project. Your assistance will help insure Custer County and the surrounding counties will continue to have reliable Air Ambulance, and BLM Fire Protection services.

Again, thank you and the Montana Coal Board members for helping insure these essential services remain vital in Southeastern Montana.

Sincerely,

Douglas B Phair
Miles City Airport, Chairman

Scanned

RECEIVED

JUN 27 2017

DEPARTMENT OF COMMERCE
COMMUNITY DEVELOPMENT DIVISION

MUSSELSHELL COUNTY

ROBERT T. GOFFENA
NICOLE M. BORNER
TOM BERRY
COUNTY COMMISSIONERS
506 Main Street
406-323-1104

CHERYL TOMASSI
CLERK & RECORDER
506 Main Street
406-323-1104
FAX 406-323-3303

MARY C. NELSON
TREASURER
SUPT. OF SCHOOLS
ASSESSOR
506 Main Street
406-323-2504
FAX 406-323-3127



ROUNDUP, MONTANA 59072

MICHAEL H. THOMAS
SHERIFF
CORONER
820 Main Street
Fax 406-323-2566
406-323-1402

KEVIN R. PETERSON
COUNTY ATTORNEY
506 Main Street
Fax 406-323-3458
406-323-2230

BARB HALVERSON
CLERK OF DISTRICT COURT
506 Main Street
Fax 406-323-1710
406-323-1413

DONNA M. MARSH
JUSTICE OF THE PEACE
P.O. Box 660
406-323-1078

Community Development Division
Montana Dept. of Commerce
Coal Board Members
PO Box 200523
Helena, MT 59620-0523

8-10-17

Dear Coal Board Members and Staff at Department of Commerce,

Thank you to Coal Board Members and Department of Commerce for the recent grant awarded to Musselshell County. This grant awarded to us enabled the Road Dept. to purchase a used John Deere 2015 624K Loader. (Please see attached picture)
It is through the awarding of Coal Board grants that we have made great improvements in the quality and quantity of the services we can provide to our communities. Without your help, these improvements would have been unattainable for our department.

Again, please accept our genuine **Thank you!**

Sincerely,
Musselshell County Road Department
Musselshell County Commissioners
506 Main St.
Roundup, MT 59072
406-323-1104

RECEIVED

AUG 14 2017

DEPARTMENT OF COMMERCE
COMMUNITY DEVELOPMENT DIVISION

scanned



MUSSELHELL COUNTY



ROUNDUP, MONTANA 59072

ROBERT T. GOFFENA
NICOLE M. BORNER
TOM BERRY
COUNTY COMMISSIONERS
506 Main Street
406-323-1104

CHERYL TOMASSI
CLERK & RECORDER
506 Main Street
406-323-1104
FAX 406-323-3303

MARY C. NELSON
TREASURER
SUPT. OF SCHOOLS
ASSESSOR
506 Main Street
406-323-2504
FAX 406-323-3127

MICHAEL H. THOMAS
SHERIFF
CORONER
820 Main Street
Fax 406-323-2566
406-323-1402

KEVIN R. PETERSON
COUNTY ATTORNEY
506 Main Street
Fax 406-323-3458
406-323-2230

BARB HALVERSON
CLERK OF DISTRICT COURT
506 Main Street
Fax 406-323-1710
406-323-1413

DONNA M. MARSH
JUSTICE OF THE PEACE
P.O. Box 660
406-323-1078

Community Development Division
Montana Dept. of Commerce
Coal Board Members
PO Box 200523
Helena, MT 59620-0523

6-26-17

Dear Coal Board Members and Staff at Department of Commerce,

Thank you to Coal Board Members and Department of Commerce for the recent grant awarded to Musselshell County. This grant awarded to us enabled the Road Dept. to purchase a new end dump truck w/box to add to our fleet.

It is through the awarding of Coal Board grants that we have made great improvements in the quality and quantity of the services we can provide to our communities. Without your help, these improvements would have been unattainable for our department.

Again, please accept our genuine **Thank you!**

Sincerely,
Musselshell County Road Department
Musselshell County Commissioners
506 Main St.
Roundup, MT 59072
406-323-1104

RECEIVED

JUN 28 2017

DEPARTMENT OF COMMERCE
COMMUNITY DEVELOPMENT DIVISION

scanned

August 2, 2017

Montana Coal Board
ATTN: Mr. John Williams, Chair
PO Box 200523
Helena MT 59620-0523

RE: Request to Extend Contract Number MT-CB-15-0742

Dear Mr. Williams,

On behalf of the Town of Lodge Grass, I respectfully request to extend Contract Number MT-CB-15-0742 to October 31, 2018. The contract pertains to the Town's Coal Board grant in the amount of \$200,000 to support the replacement of wastewater main (referred to as Phase 1a) and construction of a new lagoon (referred to as Phase 1b) in Lodge Grass.

I am pleased to report that the wastewater main has been replaced; the project was deemed Substantially Complete on June 22, 2017. Morrison Maierle, Inc. provided engineering design and construction administration services to the project and COP Construction LLC was the construction contractor. Approximately \$22,000 in Coal Board funds were used to finance replacement of the main.

Unfortunately, it is taking longer than expected to complete the lagoon project. Morrison Maierle, Inc. completed the design and specifications. The project was put out to bid, somewhat unexpectedly, twice over a span of four months earlier this year. Three factors, independently, contributed to the lengthy procurement process of a construction contractor: bids came in over budget, additional funds were obtained from USDA, and requirements in the Crow Tribal Workforce Protection Act. I am thrilled to report that Black Canyon LLC was contracted, in July, to build the lagoon. Construction of the lagoon began on August 1. A winter shutdown will be necessary which will push completion of the project to next summer. The current balance of Coal Board funds, approximately \$178,000, is being used to finance construction of the new lagoon.

I appreciate the Coal Board's financial support and consideration of the contract extension request.

Sincerely,



Birdie Lion Shows
Mayor

Casey Miller
Mr. D. J.
John D. Dwyer

Ben Shipp

Although we can't express our thanks
as graciously as some,

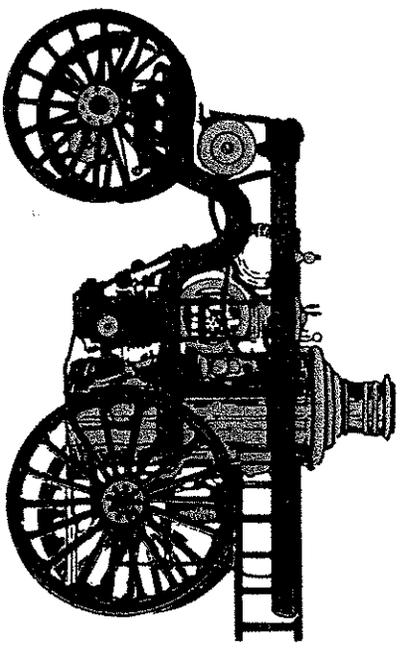
We won't forget your thoughtfulness
for a long, long time to come.

Thank you so much for the
funds for a new ambulance—
Your support will greatly
affect the citizens of Custer
County!

©
Lynn Carl Company
P.O. Box 47
Hutchinson MN 55350

FEN-93

MILES CITY FIRE DEPARTMENT



Miles City, Montana

Grant No.	Grantee:	Project Description:	Direct Award Amount:	Contingent Award:	Amount Spent:	% Spent:	Award Date:	Status:	Date Closed:	Recaptured:
2015 Biennium										
0742	Town of Lodge Grass	Wastewater Project	\$200,000.00		\$20,816.63	10%	9/27/2013	Open		
0743	Savage 2M Sewer Dist.	Savage Water Project	\$100,000.00		\$71,160.00	71%	6/14/2013	Open		
0745	Crow Tribe of Indians	Arbor Engineering	\$30,000.00		\$15,000.00	50%	1/14/2014	Open		
0753	Town of Broadus	PER & WW Sys. Eval.	\$39,000.00		\$19,500.00	50%	4/15/2014	Closed		
2017 Biennium										
0759	City of Colstrip	Phase 1 Wastewater	\$500,000.00		\$0.00	0%	6/12/2015	Open		
0775	Forsyth, City of	Sewer Vacuum Truck	\$110,000.00		\$ 110,000.00	100%	6/16/2016	Closed	6/26/2017	\$0.00
0781	Musselshell County	Social Services Facility	\$500,000.00		\$0.00	0%	6/16/2016	Open		
0785	Big Horn County	Lodge Grass Hill Rd Imp	\$203,280.00		\$0.00	0%	6/16/2016	Open		
0786	Big Horn County	Rd & FD Vehicles	\$197,510.00		\$0.00	0%	6/16/2016	Open		
0787	Crow Tribe of Indians	Phase 3c WW Collection	\$200,000.00		\$0.00	0%	6/16/2016	Open		
0789	Lodge Grass PS	Football field	\$175,000.00		\$0.00	0%	6/16/2016	Open		
0790	Broadview Fire Dpt	Fire Hall Additon	\$60,000.00		\$0.00	0%	6/16/2016	Open		
0793	NCUC	Accounting System	\$45,710.00		\$0.00	0%	6/16/2016	Open		
0796	Hardin Public Schools	Track Repair	\$291,400.00		\$0.00	0%	6/16/2016	Open		
0798	City of Colstrip	Economic Strategy	\$25,000.00		\$0.00	0%	6/16/2016	Open		
0799	City of Colstrip	Water Storage Tank	\$138,000.00		\$0.00	0%	6/16/2016	Open		
0800	Hardin, City of	Landfill Compactor	\$357,500.00		\$0.00	0%	6/16/2016	Open		
0801	Big Horn County	PAR for Detention Facility	\$45,000.00		\$0.00	0%	6/16/2016	Open		
0802	Rosebud County	Construct New Thrift Store	\$300,000.00		\$252,475.85	84%	6/16/2016	Open		
0803	Yellowstone County	Road Repairs		\$89,400.00	\$0.00	0%	9/22/2016	Open		
0804	Musselshell County	Road Equipment	\$147,000.00	\$53,000.00	\$0.00	0%	9/22/2016	Open		
0805	Musselshell County	Road repairs		\$154,154	\$0.00	0%	12/19/2016	Open		
0807	Lodge Grass Schools	Track & Field Repairs	\$100,000.00	\$410,347.00	\$0.00	0%	9/22/2016	Open		
0808	Crow Tribe of Indians	PAR for Head Start	\$70,000.00		\$0.00	0%	9/22/2016	Open		
0810	Big Horn Hospital Assoc	Elevator Replacement	\$149,000.00		\$0.00	0%	12/19/2016	Open		
0811	Big Horn Hospital Assoc	Boiler Replacement	\$65,597.00	\$21,653.00	\$0.00	0%	12/19/2016	Open		
0812	Colstrip FD	Fire Tender Purchase		\$132,500.00	\$0.00	0%	12/19/2016	Open		
0813	Musselshell County	Healthcare Equipment		\$300,000.00	\$0.00	0%	12/19/2016	Open		
0815	Big Horn County #2	Fire Dept Vehicle Purchase	\$85,663.00		\$0.00	0%	12/19/2016	Open		
0818	City of Miles City	Ambulance Purchase	\$50,000.00		\$0.00	0%	12/19/2016	Open		
0819	City of Roundup	Roundup School Water Main Extension	\$50,782.00		\$0.00	0%	6/22/2017	Open		

Grant No.	Grantee:	Project Description:	Direct Award Amount:	Contingent Award:	Amount Spent:	% Spent:	Award Date:	Status:	Date Closed:	Recaptured:
2019 Biennium										
0819	City of Roundup	Roundup School Water Main Extension	\$131,218.00				6/22/2017	Open		
0820	City of Hardin	Hardin High School Pavement Restoration	\$243,903.00				6/22/2017	Open		
0821	Hardin Public Schools #1	School Facilities Assessment	\$37,800.00				6/22/2017	Open		
0822	Rosebud County	Hospital Roof	\$100,000.00				6/22/2017	Open		
0823	Big Horn Hospital Association	Heritage Acres Renovation and Equipment repl.	\$252,000.00				6/22/2017	Open		
0824	City of Hysham	PER Wastewater System	\$16,000.00				6/22/2017	Open		
0825	Lame Deer Public Schools	School Housing Purchase	\$120,000.00				6/22/2017	Open		
0826	Big Horn County 1	Belly Dump and Grader	\$205,000.00				6/22/2017	Open		
0827	Big Horn County 2	Ambulance Replacement (two vehicles)	\$131,000.00				6/22/2017	Open		
0828	Hardin Public Schools #2	AED Units and Training	\$8,250.00				6/22/2017	Open		
0829	Musselshell County	End Dump Truck	\$114,000.00				6/22/2017	Open		
0830	Northern Cheyenne Utilities Commission	Water and Wastewater Equipment	\$170,356.00				6/22/2017	Open		
0831	City of Miles City	Airport PER and Snow Removal Equipment purch.	\$43,900.00				6/22/2017	Open		

Applications for Consideration

September 2017

Legislative Appropriation (HB 209):	\$6,822,204.00
FY 2018 Appropriation:	\$3,403,336.00
FY 2019 Appropriation:	\$3,418,868.00
Revenue Available to Date:	\$740,446.95
Awards Made to Date:	\$1,573,427.00
Revenue Available (to award this meeting):	(\$832,980.05)

Grant #	Grantee	Project Description	Funds Requested	Total Project Costs	Notes
0832	MSU Billings	Science & Allied Health Building Renovation	\$500,000.00	\$15,000,000.00	
0833	Musselshell County	Motor Grader	\$269,750.00	\$319,750.00	
0834	Golden Valley County	Jaws of Life	\$27,363.00	\$30,363.00	
0835	Big Sky Economic Development	Coulson Park Master Plan	\$10,000.00	\$75,000.00	
0836	Rosebud County	Sheriff's Office Equipment	\$188,000.00	\$188,000.00	
0837	Town of Broadus	First Responder Capnography Machine	\$6,100.00	\$12,850.00	
0838	Town of Roundup	End Dump Truck	\$67,309.00	\$74,809.00	
0839	City of Colstrip	Economic Diversification Strategy Implementation Project	\$175,000.00	\$375,000.00	
0840	City of Forsyth	Fire Truck	\$184,000.00	\$384,000.00	