

HOME/HTF Affordable Housing Development Grant Administration Manual
Tools and Resources
Budgetary Authority Resolution

RESOLUTION NO. ____

WHEREAS, on (Month) (Day), (Year), the (City, Town, or County of) (Name of City, Town, or County) received (HOME/HTF) funds in the amount of \$(Award), for which no provision was made in fiscal year (Year) (City, Town, or County) budget; and

WHEREAS, (cities, towns, or counties) may appropriate federal or state money received during the fiscal year by formal resolution,

NOW, THEREFORE, BE IT RESOLVED that the (City Council or Town Council or Board of County Commissioners) hereby appropriates the sum of \$(Amount) and directs the (City Clerk, Town Clerk, or County Clerk and Recorder) to allocate said amount to the following program activities:

<u>EXPENDITURE CODE</u> <i>(LIST)</i>	<u>ADMINISTRATION COSTS</u>	<u>ACTIVITY COSTS</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
TOTALS	\$	\$

BE IT FURTHER RESOLVED that the above appropriation shall become effective on (Month) (Day), (Year).

CITY OR TOWN OF (NAME OF CITY OR TOWN),
MONTANA

(OR)

BOARD OF THE COUNTY COMMISSIONERS
(NAME OF COUNTY), MONTANA

By _____
Mayor

By _____
Chair

Attest _____

By _____
Member

Attest _____

By _____
Member