COMMERCE

MCR Planning Grant Completion Report

Planning completion reports must be submitted for approval by the Department of Commerce within 60 days of completiom of the project.

Grantee	
Primary contact	
Phone number	
Email	
Address	
Contract number	
Planning project	
Name and location of all primary contractors, subcontractors and sub-recipient entites engaged in any of the activities description in the "Scope of Work" of the contract	
Contractor name and city and state	
Contractor name and city and state	
Contractor name and city and state	
Contractor name and city and state	
Current status of planning project	
Project completion date	

Cumulativve costs incurred over life of project	
Grant funds remianing, if any	
Project accomplishments	
Steps the grantee will pursue as a result of this planning project	
Any additional comments	

To the best of my knowledge and belief, the information provided on this form is true and correct.

Signature: _____

Title: _____

Date: _____